



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

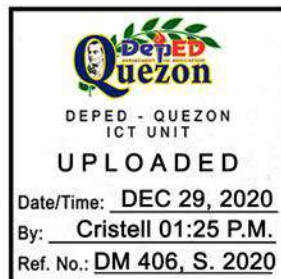
December 23, 2020


DIVISION MEMORANDUM
DM No. 406, s. 2020

CONDUCT OF THE DELIVERY AND DISTRIBUTION OF SECOND QUARTER SELF-LEARNING MODULES THROUGH THE TECHNICAL WORKING GROUP

To: OIC-Assistant Schools Division Superintendent, CID and SGOD Chiefs, Public Schools District Supervisors, Public Elementary and Secondary School Heads, All Others Concerned.

1. Relative to Division Memorandum Number 376 s. 2020 on the composition and designation of technical working group and inspectorate team for the delivery and distribution of second quarter self-learning modules.
2. The TWG and Inspectorate Team are expected to proceed at their place of assignment and dates to wit.
3. The SDO and School personnel involved in this activity who may be required to render overtime services may earn compensatory time-off (CTO) or overtime pay, subject to availability of funds and should be in accordance to existing policies and guidelines of the Civil Service Commission and pertinent issuances of the DepED.
4. Expenses relative to the conduct of this activity may be charged to SDO and school funds subject to usual accounting and auditing guidelines.
5. Immediate dissemination of and compliance to this Memorandum is earnestly sought.




ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

cid-imsfts12/23/2020

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